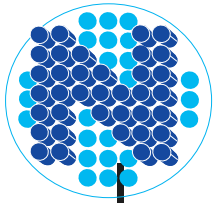


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# Academic Integrity & You

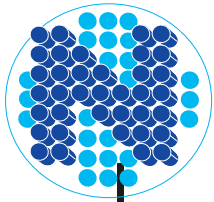
**Dr. V.G. Snell**  
**Programme Director**  
**UNENE**



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# PAL

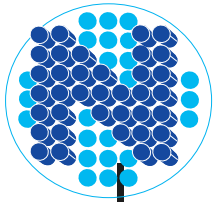
- Purpose
  - To ensure all of you are aware of academic integrity policies and practices
- Agenda
  1. Why Academic Integrity?
  2. What is Academic Integrity?
  3. Typical Policies
  4. Penalties
  5. Test
- Length: 1 hour



# 1. Why Academic Integrity?

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- Most of you are now in industry
  - Sharing / copying / using without attribution encouraged
- University focusses on your *individual* performance
- Any collaborative work must be defined or permitted *beforehand* by your professor
- Honesty also a prerequisite for a professional engineer and a safe nuclear industry

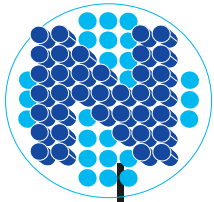


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# Disclaimers

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- This is mostly based on McMaster. Other universities have similar policies (listed later) and in case of a problem, the policies of the university where you registered apply.
- I have selected only those aspects relevant to graduate courses (not R&D)
- This presentation is a high-level guide and does not replace the official policy

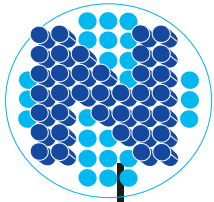


## 2. What is Academic Integrity?

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- “The University states unequivocally that it demands scholarly integrity from all its members. Academic dishonesty, in whatever form, is ultimately destructive to the values of the University; furthermore, it is unfair and discouraging to those students who pursue their studies honestly.”

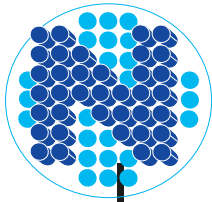
Academic Integrity Policy, McMaster University, 2006, Page 2.



# Types of Academic Dishonesty

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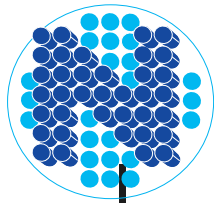
- Plagiarism
- Inappropriate collaboration
- Cheating on a test or exam
- Aiding another student in academic dishonesty
- Stealing, destroying or tampering with another student's work



## ... Academic Dishonesty - 2

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- Preventing another student from completing an academic task
- Misrepresenting academic credentials
- Submitting false information or false medical note to gain a postponement or advantage
- Forging, altering or fabricating any McMaster documents (transcripts, etc.)

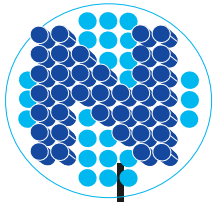


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# ... Academic Dishonesty - 3

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- Impersonating another student
- Providing a false signature for attendance in a class
- Research misconduct e.g. fabrication or falsification of research data, etc.



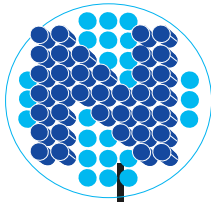
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# Plagiarism

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“(To) submit academic work that has been, entirely or in part, copied from or written by another person without proper acknowledgement, or, for which previous credit has been obtained”

Academic Integrity Policy, McMaster University, 2006, Page 6.

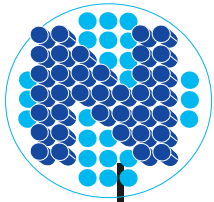


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# Techniques to Avoid Unintentional Plagiarism

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- Don't cut and paste unless you are quoting (then put it in quotes & reference it)
- Separate doing research from writing your paper
- Keep all your reference/research material and copies of drafts
- “Common knowledge” is *not* plagiarism



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## 3. UNENE University Policies

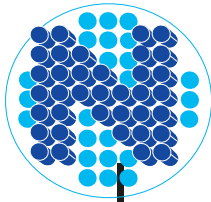
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### ■ McMaster

- [www.mcmaster.ca/academicintegrity](http://www.mcmaster.ca/academicintegrity)
- <http://www.mcmaster.ca/univsec/policy/AcademicIntegrity.pdf>

### ■ Queens

- [http://www.queensu.ca/calendars/sgrs/Academic\\_Integrity\\_Policy\\_Statement.html](http://www.queensu.ca/calendars/sgrs/Academic_Integrity_Policy_Statement.html)
- <http://www.queensu.ca/secretariat/senate/policies/AIprocedures.pdf>



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# UNENE University Policies – cont'd

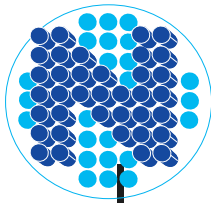
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## ■ Waterloo

- <http://uwaterloo.ca/academicintegrity/>
- [http://www.adm.uwaterloo.ca/infosec/Policies/Policy\\_71.pdf](http://www.adm.uwaterloo.ca/infosec/Policies/Policy_71.pdf)

## ■ Western

- [http://www.uwo.ca/tsc/academic\\_integrity\\_tutorial.htm](http://www.uwo.ca/tsc/academic_integrity_tutorial.htm)
- <http://www.uwo.ca/univsec/handbook/>



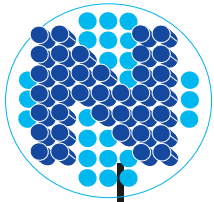
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# UNENE University Policies – cont'd

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## ■ UOIT

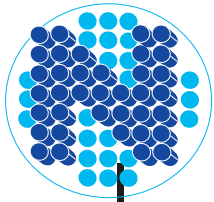
- <http://www.uoit.ca/EN/academicintegritystudent/>
- [http://www.uoit.ca/assets/Section~specific/Current~students/Academic~resources/Academic~Calendar~2007-2008/PDF/UOIT\\_Academic\\_Calendar\\_2007-2008\\_Section05.pdf](http://www.uoit.ca/assets/Section~specific/Current~students/Academic~resources/Academic~Calendar~2007-2008/PDF/UOIT_Academic_Calendar_2007-2008_Section05.pdf)



# When In Doubt – Ask!

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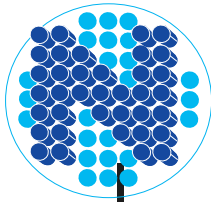
- You need to understand exactly the extent of collaboration, if any, your professor allows. He/she may allow you to:
  - work jointly on a project (or tell you not to)
  - discuss assignments but not copy them
  - collaborate on assignments
- He will almost certainly *not* allow any collaboration on a test or an exam
- You need to make sure you fully understand the ground rules, and if they are not clear, ask him/her.



## 4. Penalties

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- If academic dishonesty is suspected by your professor, a formal process starts
- Review by UNENE Programme Director
- Review by Department
- Hearing
- If substantiated, you *will* fail the course
- You *may* be expelled from UNENE
- You *may* have a notation on your academic record which your employer may ask for
- Bottom line: Don't do it

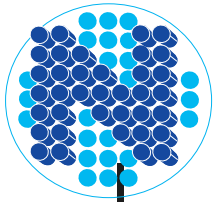


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# If it goes beyond the Department

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- Faculty Adjudicator (Graduate)
- Notification
- Formal hearing
- Burden of proof is a “civil” standard
  - “preponderance of the evidence”, NOT “beyond a reasonable doubt”
- Adjudicator issues finding (and determines penalty if the student is found guilty)

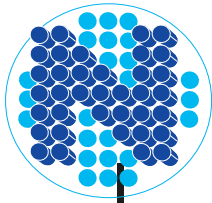


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# Bottom Line

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- **You** are responsible for **your** actions
- Academic Integrity is **not** optional
- You have an **obligation** to ask for clarifications when you are unsure
- The **penalties** for violations are severe



# 5. Test

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- Which of the following constitute academic dishonesty, and *why*?
- Put your name on the answer sheet
- Give a *reason* for each answer (essential)
- Work as individuals only (no collaboration)
- You may consult any notes (open book) as long as you refer to your sources
- You need 70% to pass
- If you fail you will need to take the formal McMaster academic integrity course
- You need to pass to continue in UNENE